



BUSHMAN'S RIVER MOUTH / BOESMANSRIVIERMOND

Ratepayers' Organisation / Belastingbetalersorganisasie
(BRRAG)

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MINUTES OF A COMMITTEE MEETING OF THE BUSHMAN'S RIVER MOUTH RATEPAYERS' ORGANISATION HELD AT 14 KROGSCHEEPERS STREET, BRM ON 10 AUGUST 2009 AT 09:00

1. WELCOME

The Chairman welcomed all present at the meeting.

2. ATTENDANCE

2.1. L Wepener, S Swanepoel, C Botha, C Krogscheepers, B Northrop, I Smith, A Vosloo

2.2. **Apologies:** F Venter, W Grové, P Mouton, A Murray

2.3. **RESOLVED** that the chairman should advise Duncan MacTaggart that in the light of his absence from meetings, the committee would prefer to co-opt another committee member to the committee. Oorlog and Ian to advise the chairman of possible candidates to take up a committee position. **OOLOG/IAN**

“We make the difference / Ons maak die verskil”

Committee: Lötter Wepener (Chairperson), Sheila Swanepoel (Vice Chairperson), Fanie Venter (Treasurer), Wendy Grove (Secretary), Christo Botha, Corris Krogscheepers, Duncan MacTaggart, Pieter Mouton, Andrew Murray, Ian Smith, Bill Northrop, Anton Vosloo,

3. **CONFIRMATION OF MINUTES – 15 JUNE 2009**

The minutes of the meeting of 15 June 2009 were approved and the Chairman authorised to sign them.

4. **CHAIR & LEGAL**

4.1. **Sewage plant – Water Tests** – The Ndlambe Community Protection Services report for May 2009 water tests show that the ecoli count is in excess of 200 000 ecoli per millilitre. This is far in excess of the permissible DWAF prescribed limit of 1 000 ecoli per 100 millilitres of water. The sewage plant is still non-functional and overflows down the valley into the River. **RESOLVED** that the problem is so serious that the question of other expenditure, such as the jetty, should be put in abeyance and that water analysis should be embarked upon. This should include tests in the River also where Albany Water Board draws its water and a test should also be done of drinking water in a house.

4.2. Bill undertook to ask Neil to forward an e-mail regarding the sewage that flowed into the Bushman's River to the chairman. **RESOLVED** that four samples should be taken. The first where the effluent flows into the River, the second at the bridge, the third where Albany Water Board draws the water and the fourth in a house in Bushman's. Bill will indicate the points where the water must be drawn to Ian who will liaise with the water analyst.

BILL/IAN

4.3. Correspondence

4.3.1. A letter from J M Muller requested the installation of a hump at the junction of Krogscheepers Street and Dorp Street as a result of the increased traffic coming down Krogscheepers Street. **RESOLVED** to include Mr Muller's request in a consolidated list to be forwarded by the chairman to the relevant director and the new municipal manager. **LOTTER**

4.3.2. A letter from Mrs L Sparkman of 8 McLaughlin Street requesting assistance with the removal of trees on the pavement was tabled. Mrs Sparkman is experiencing that branches are falling into her property and causing damage. **RESOLVED** that Corris will liaise with AJ and the chairman will do a letter to the municipality in order to attempt to obtain assistance with the removal of the trees. **LOTTER**

4.3.3. A letter addressed to Estuary Care regarding the Loader passage was tabled. **RESOLVED** that the undertaking that money would be made available for Ward 3 was not for this Association's benefit and that the matter remains closed.

4.3.4. Letters of thanks and support of the committee were received from:-

4.3.4.1. John & Margaret Wesley; Steuart Pennington; Ruthell Johnson; Maureen du Plessis; Gordon Lister; Pierre Dormehl and Maureen Quin.

4.4. A number of residents do not have e-mail addresses. Ian undertook to make the membership list available to committee members who will, upon receipt of a newsletter, deliver copies to those residents who are not on e-mail. Ian will make the

database available to committee members after updating with the additional members included in the financial reports by Fanie. **IAN**

4.5. Committee members are to forward items for a newsletter to the chairman. **ALL**

4.6. **Report back on issues undertaken by Directors Mvunelwa and Masiza**

4.6.1. Very little of the issues undertaken by these two directors have been completed. Fourteen of the nineteen requested dustbins arrived and four or six have been positioned. The remaining dustbins have not been installed despite the director undertaking to do it. The chairman to follow the non-installation of the dustbins up with the relevant director. **LOTTER**

4.6.2. The manhole covers are being attended to but the quote received by the municipality was too high and a new quote is being sought.

4.6.3. It was noted that the grid at the Dutch Reformed Church has been repaired.

4.6.4. It was noted that the humps in River Road had been installed.

4.6.5. **RESOLVED** that all the outstanding issues be recorded and sent to the various directors including the new municipal manager. The chairman to attend. **LOTTER**

4.7. **RESOLVED** that the registration of BRRAG as an NGO be held in abeyance.

5. FINANCE

- 5.1. Fanie's report on the financial position was tabled. A few new members joined BRRAG. The financial statements were approved. It was noted that R14 000,00 of the total cash amount is earmarked for the jetty. This amount is made up with R12 000,00 from Pieter Mouton and R2 000,00 from Rotary. Fanie advised in a note that Attie Heunis undertook to donate an amount of R500,00 towards the jetty. Fanie to follow up in due course. **FANIE**

5.2. **Sale of boat licences**

Bill advised that Estuary Care would allow BRRAG to sell boat licences and that BRRAG would receive the sum of R12,00 per boat licence. Decided that this amount was too little to justify the effort. Bill advised that Estuary Care is receiving a substantial amount from the sale of boat licences. Corris reported that having regard to a break down of the Estuary Care income, additional amounts should be spent in Bushman's. Bill advised that Estuary Care had undertaken to pay R10 000,00 towards the jetty. Vossie advised that Chester Wilmot (a member of Estuary Care) said that Estuary Care would take it upon itself to replace the jetty. **RESOLVED** that as result of the fact that Estuary Care is not assisting with the replacement of the jetty that BRRAG applies to be an agent for the selling of boat licences. This application must be directed to the Director of Community Services. The application should also be addressed to the Municipal Manager and to Fanie Fouche. Corris to follow up. **CORRIS**

5.3. **Donation of Trees**

The Loaders donated a number of trees to the Association. The chairman to send a note of thanks to the Loaders. **RESOLVED** that each committee member should take a tree and plant it somewhere in the town. **LOTTER / ALL**

5.4. **Database**

Ian to update the database with the four new members and distribute the database to committee members. Decided that Oorlog and Ian to talk to possible candidates for the committee in Riversbend and to revert to the chairman with the name. **OORLOG/ IAN**

6. **DECEMBER FUND RAISING**

6.1. Corris suggested that a meeting between the chairman and Gary Loader takes place. This will be arranged by Corris. **CORRIS/LOTTER**

6.2. Beach Buggy Rally - to be arranged. **OORLOG**

6.3. Fishing Competition – Vossie to investigate. **VOSSIE**

6.4. River Kiosk - sale of ice cream and cold drinks – Vossie to investigate also the acquisition of fridges/freezers and use of kiosk. **VOSSIE**

7. SAFETY AND SECURITY

- 7.1. The chairman thanked Ian and Oorlog for all their efforts to coordinate the security situation in Bushman's River. Ian reported that the sectors of the sector policing are as follows:-
- 7.1.1. Sector 1 – Kenton, Klipfontein and Epukumeleni;
 - 7.1.2. Sector 2 – Bushman's, Riversbend and Marselle;
 - 7.1.3. Sector 3 – Merry Hill and the small holdings;
 - 7.1.4. Sector 4 – Farms.
- 7.2. The functioning of the sector policing system will be discussed at a meeting on 11 August 2009. Vossie undertook to attend and report back to Ian. Bushman's in turn will be divided into 11 sectors. Two police officials are assigned to the Bushman's sector being Willie Laubscher and Kobus Erasmus.
- 7.3. A proposal by Andrew regarding Hi-Tec Security and the general improvement of security within Bushman's was tabled. One camera has been installed at the Bridge on the towpath. A panic button linked to Hi-Tec has been installed at the post boxes. It was noted that Hi-Tec and Johan Smuts offered to pay for the camera. The existing infrastructure regarding the camera allows for additional cameras to be installed at different entrances in Bushman's. Ian further stressed that all members should ensure that every type of crime be report to the Kenton Police Station. Ian advised that the question of the sector coordinators in Bushman's River will be reconsidered.

7.4. **Hi-Tec Proposal**

The Hi-Tec proposal is attached hereto marked "A". **RESOLVED** that the Hi-Tec proposal be adopted in principle and that non-Hi-Tec residents who are members of BRRAG be encouraged to utilise the services of the preferred security company, being Hi-Tec. It is noted that Hi-Tec will approach their customers individually to promote the arrangement and discuss increased fees. Andrew to arrange for a Hi-Tec representative to explain the final proposal to committee members at its next meeting on 26 September 2009 at 11:00. **ANDREW**

8. **CONSOLIDATION – ERF 46 AND ERF 1048**

It was noted that the Ward 3 Committee did not recommend the consolidation of the two erven for development.

9. **SUB-DIVISION OF ERF 274**

RESOLVED that Bill will forward and objection to the sub-division based on the same objections regarding the consolidation of Erf 46 and 1048. **BILL**

10. **ROADS, VERGES, VACANT PLOTS, STREET SIGNS, PARKS, TRAFFIC**

10.1. **Refuse Bins** – Already dealt with.

10.2. **Missing/Damaged manhole covers** – Already dealt with.

10.3. **Missing Road Signs** – Warning signs at speed humps are missing. Some speed humps need painting. Corris will do an inspection with Richard Pote and indicate all the

problem areas. Corris to supply a list of all the problems to the chair to forward it to Ndlambe as well. **CORRIS**

10.4. **Closure of Towpath** - Improvement of the lock system will be made. Oorlog with attend and report at the next meeting. **OORLOG**

10.5. **Slipway Chaos and signage** – The no parking sign disappeared with the last storm. Corris to liaise with Richard Pote/the painter for the yellow line to be painted along the slipway road. **CORRIS**

10.6. **Slipway and Jetty** – The signs will be attended to by Corris. **CORRIS**

10.7. **Tenders for 2010 Garden Service** – A notice should be prepared by the chairman to be affixed to the notice board, calling for tenders to be considered at the 26 September 2009 meeting. **LOTTER**

11. **RIVER, ESTUARY CARE, DEAT, BEACHES, HEATH, HYGIENE, SEWAGE, REFUSE REMOVAL**

11.1. There has been no response from the director regarding the list of seepages. Oorlog states that the Ndlambe officials did do an inspection. It was noted that the area should be checked after it had rained. Lötter to follow up with the director to check the area after rain. Ian advised that at 29 River Road there is a spring that runs down the river front and that it is not sewage seeping in that area. Oorlog had his doubts about it. Bill reported that Wilmot had received an instruction to ensure that all springs that flow onto the towpath are fixed in order to ensure that they flow underneath the towpath to

the River. Oorlog will arrange with Dave to do a water test on the spring/leak at 29 River Road in order to establish whether it is sewage or spring water. **OORLOG / LOTTER**

- 11.2. **Jetty Repairs** – A quote for R28 000,00 from East Coast Sundecks was received. Ian to obtain a quote from Gerrie Seals. Ernie must also be approached for a quote. Once the three quotes are available, then it will be submitted to Dennis Laubscher for consideration. **IAN**
- 11.3. **Public Toilets** – Corris to obtain a quote from Fred Lutge to upgrade the public toilets for submission to the director by Lötter. **CORRIS**
- 11.4. **Boat Parts** – In terms of the National Heritage Resources Act there is a National Heritage Resources Authority who has to give permission to parts of shipwrecks to be removed. Lötter to establish where the National Heritage Recourses Authority can be contacted and to forward to Corris. **LOTTER / CORRIS**
- 11.5. **Skinderboom Ramp** – Oorlog and Corris had attended to this and were thanked for their effort.
- 11.6. **Cement Bags** – The Water Board advised that the cement bags are utilised to protect the pumping sites.
- 11.7. **Grass on the Beach** – Bill advised that the Estuary Care view was that "round up" should be put onto the grass. Estuary Care indicated that they did not wish to get involved with the removal of the grass. Corris to take the matter up with Fanie Fouche. Bill advised that Estuary Care had more than R300 000,00 in their account. On a

question why they would not assist Bushman's to obtain a new jetty, Bill advised that Estuary Care had offered to pay for a new jetty. **RESOLVED** that the moment the quotes for the replacement of the jetty are received that they should be submitted to Estuary Care for attendance, although it seemed to the committee that Estuary Care was reluctant to spend money when it comes to Bushman's River. Bill will advise Estuary Care that Vossie is not receiving communications. **CORRIS/BILL/VOSSIE**

12. **WEBSITE**

12.1. Ian reported that the number of hits on the website had reduced drastically. Fanie Venter advised that Build-It was interested in advertising on our site, but NEAT was not. Ian will follow up. **IAN**

12.2. The minute of the meeting of 15 June 2009 which was approved, can now be displayed on the website. **IAN**

13. **NRF AND DISASTER MANAGEMENT**

There is no improvement with the disaster management plan of the area. Bill reported on the windmill farm. **RESOLVED** that the windmill farm is not an issue for BRRAG.

14. **WARD COMMITTEE**

Due to a fire in the area, the items on the June agenda were carried over to the August meeting.

15. **GENERAL**

- 15.1. **IDP Budget Review Process** – Sheila will register on behalf of BRRAG. **SHEILA**
- 15.2. **Tennis Courts** – Corris advised that he would attend to obtaining keys to the tennis court building. Corris will also discuss with Fanie how to go about it in order to obtain a lease of the tennis court building only. Ian to find out from Johan Smuts whether he has the key to the building. **CORRIS**
- 15.3. **Bridge Affairs** – After a discussion, the committee was unanimous that it is powerless to do anything to alleviate the problems complained about by residents and businessman in the area.
- 15.4. It was decided that the concrete blocks which had been earmarked to put at the car park at the beach was not such a good idea as these could be washed away. Although it was accepted that a wall should be built. It was decided that the matter should stand over, depending on the financial position of the organisation.
- 15.5. Decided that the removal of sand in the sea car park be brought to the attention of Ndlambe. **LOTTER**
- 15.6. **Fire Hydrant** – Bill is in the process of plotting the fire hydrants. Bill will also supply the list of fire hydrants to Ian for purposes of sector policing. **BILL**

- 15.7. **Services, December/January** – Decided to deal with the cleaning of the beaches and the ablution blocks during December / January at the September meeting.

- 15.8. **Registration/Insurance of vehicle and trailer** – Oorlog will attend to the final few problems on the vehicle together with Gerrie. An invoice is to be obtained from Gerrie in order to register the trailer. Oorlog to attend. Once the invoice is received, Oorlog will hand it to Bill who will arrange for the registration of the trailer. **OORLOG/BILL**

- 15.9. Approval was given for Lötter to attend to the repairs of the wall in the passage leading down from St David’s Church to the River. **LOTTER**

- 15.10. **Water Shortage** – Albany Water Board has put out a notice advising that December will see a water shortage. Decided that this fact should be made known to BRRAG members. **IAN**

There being no further business, the meeting ended at 13h00

SIGNED.....DATE.....

(Chairman)

AS PER OUR LAST BRRAG MEETING AND SUBSEQUENT MEETINGS WITH HI-TEC SECURITY ON THE IMPROVEMENT OF OUR SECURITY WITHIN THE BUSHMANS AREA

BACKGROUND

1. It was decided by BRRAG to expand our security in the Bushman's River area from normal "*home armed response*" to securing the whole area. The main brief was to:-
 - 1.1. secure (as much as possible) the outside parameters;
 - 1.2. have monitored cameras at strategic positions, where patrolling can not always guarantee security;
 - 1.3. have a permanent armed response vehicle stationed solely in Bushman's to service the area;
 - 1.4. where necessary, have guards patrolling areas of concern. This may vary from in-season to out-season.
2. Having had meetings with a number of security specialists and security companies, it has become apparent that it is going to be very difficult to force all of our residents to consolidate to a single armed response company.
3. Following meetings with the different armed response companies it has become apparent that the old Web alarm company, now under management of Hi-Tec, has the largest

number of customers in our area. They are also the only company that has shown initiative to address our plans (maybe this is because they have the most to lose).

RECOMMENDATIONS TO BE ENDORSED BY BRRAG

4. BRRAG endorses Hi-Tec, as its preferred armed response company.
5. BRRAG sets up a performance contract with Hi-Tec (so both parties know what is expected from them). This contract might have variables in it e.g. number of houses linked to Hi-Tec, will determine the level of support we can expect from them.
6. Method to fund proposal.
 - 6.1. Based on the high number of customers monitored by Hi-Tec, the entire Bushman's area currently benefit from the services provided in the area, these include:-
 - 6.1.1. a permanent designated patrol care and armed response;
 - 6.1.2. guards patrolling certain areas of concern;
 - 6.1.3. a permanent office location in the Bushman's area with a panic button in the area;
 - 6.1.4. a monitoring camera installed at Bushman's River Bridge with a feed to the Hi-Tec control centre in Kenton.
 - 6.2. To enable BRRAG to further enhance the security in the area, the fees paid by the current Hi-Tec customers must be further supplemented by a nominal fee of non Hi-Tec customers to pay for additional services which will include:-

- 6.2.1. further enhancing of the guard concept;
- 6.2.2. fitting of panic buttons at strategic positions;
- 6.2.3. implementation of additional monitoring cameras in certain positions.
- 6.3. The proposal is that this fee should be R45,00.
- 6.4. For all BRRAG members the following additional fees will be payable:-
 - 6.4.1. R15,00 – BRRAG membership;
 - 6.4.2. R10,00 – Security capital fund.
- 6.5. Therefore, for a BRRAG Hi-Tec customer, the monthly payment will be R25,00 and non Hi-Tec customers will be required to contribute R70,00.
- 6.6. The idea behind this is as follows:-
 - 6.6.1. due to the fact that everyone benefits from the improved security in the area which is currently being paid for by Hi-Tec customers, all members of the community will now pay and benefit from further improvements;
 - 6.6.2. a client that is currently satisfied with his existing armed response company can continue as normal and contribute to the initiatives provided by Hi-Tec in the area.
- 7. Letter to all residents explaining the above.

8. Have a BRRAG sign made, that will be attached to the existing armed response company sign, so that we can see "*who all*" is on board.

HI-TEC ACHIEVEMENTS TO DATE

9. There is already an office in town. An outside panic button has been installed outside the post boxes, so that if anyone needs help due to a crime and the office is closed, you will be able to alert the patrol car for personal response.
10. There is now a designated car in the Bushman's area (still needs BRRAG signage).
11. Hi-Tec has already installed a camera at Bushman's River bridge that will be monitored in their control room in Kenton. All we then have to purchase are additional cameras to connect up to the network.
12. They have placed guards in Bushman's Village and Rivers Bend.