

# MINUTES OF THE 2011/1 BRRAG COMMITTEE MEETING HELD AT 0900 ON 10 JANUARY 2011

AT 12 SALIE STREET, BRM

## 1. WELCOME/VERWELKOMING

The Chairperson welcomed members to the first full 2011 meeting. He expressed the hope that the Committee will function effectively and efficiently

## 2. ATTENDANCE/BYWONING

PRESENT: D Meiring (Chair), S Swanepoel (Vice Chair), E Lindström, P Mouton, R Somers, C Krogscheepers, I Smith, F Venter, A Murray

Apologies/Verskonings: B Northrop, A Northrop, A Vosloo (Bill and Annabelle were congratulated on the forthcoming wedding of their daughter)

## 3. SUPPLEMENTARY AGENDA/AANVULLENDE AGENDA

Items were added under the different Portfolio headings

## 4. SECRETARY/SEKRETARIS

It is noted that the Assistant Secretary will only be responsible for minutes

## 5. MINUTES OF PREVIOUS MEETINGS/NOTULE VAN VORIGE VERGADERINGS:

The minutes of the meeting of 15 -12-2010 were confirmed and that of the AGM of 30-12-2010 were noted.

Items arising will be dealt with under different Portfolio headings

## 6. CHAIR AND LEGAL/ VOORSITTER EN REGSASPEKTE

6.1 Correspondence/Korrespondensie The quotation Koos Kooy is dealt with under Finance

6.2 Committee members details/Besonderhede van komiteelede  
Members were requested to update – if necessary – their details on the list which was circulated. The Chair will obtain the information of Rassie Erasmus.

6.3 Chamber of B&T – BRRAG representative/verteenwoordiger  
Andrew will act as BRRAG representative and will inform Jeremy Turner accordingly

6.4 KOSRA - Relationship/Verhouding met BRRAG  
Closer co-operation must be sought and possibility of the exchange of information must be reviewed. Chair to contact Simon Oliver.

6.5 Other role players/Ander belanghebbendes  
NRF : The next meeting is on 10 February; Mayoral meeting on 20 January.  
CHAIR, SHEILA.

NAG: Present status to be maintained. See attachment to AGM minutes.

Ndlambe Municipality/Munisipaliteit:

-Mayor/Burgemeester

-NRF is the main channel of communication.

-Municipal manager/Munisipale bestuurder

Chair will make contact with Mr Dumesweni. CORRIS will inform Chair of items to be discussed.

-Local municipal employees/Plaaslike munisipale beamptes

Members are free to communicate with local employees and to build relationships

-Local Councillor(s)/Plaaslike Raadslid/ (lede)

This relationship is presently not healthy. Sheila will attempt to obtain the working paper on Ward committees and will contact Councillor Fundi to revive Ward 3 committee meetings

#### 6.6 Modus operandi BRRAG

-Correspondence to role players/Korrespondensie na rolspelers

When necessary Portfolio convenors will draft letters for the Chairperson's perusal and signature.

-Meetings with role players/Vergaderings met rolspelers

When necessary Portfolio convenors will arrange meetings with role players on issues within their portfolios they want to discuss. They are free to invite the Chair or Vice Chair to sit in on such meetings.

-Press releases/Persverklarings

Will be issued by the Chair. Portfolio convenors/members should attempt to provide inputs for such releases.

-Communication/Kommunikasie

(Municipal:NRF:BRRAG:Indiv.ratepayers)

Any official communication should be through/via the Chair.

-Membership drive and payment of membership/Werwing van lede en betaling van ledegelde (DO system/stelsel)

This is an important item which merits full discussion. Different categories of membership should also be discussed. STANDS OVER TO NEXT MEETING.

#### 6.7 Contracting of specific services/Uitkontraktering van spesifieke dienste STANDS OVER

#### 6.8 Outstanding issues previous Chair/Uitstaande items vorige Voorsitter Lötter indicated that he will take issues such as the tennis courts, passage monies and registration of BRRAG further and hand them over at the opportune moment.

#### 6.9 Rates of Commercial properties in Riversbend. Rulan Heunis is handling this issue. The Chair will contact him to determine where this issue is standing.

### 7. FINANCE/FINANSIES

#### 7.1 Beach Kiosk/Strandkiosk

Rental for 2011 has been paid. Fanie will ascertain how long our "contract" with Cas Vorster is for.

#### 7.2 Passage money/Strandganggelde

See 6.8 above

#### 7.3 Balance sheet/Balansstaat

Noted with thanks to Fanie. Fanie will check with Ian in respect of reminders on outstanding membership fees. Fanie and Ernst will investigate removal of home rubble by the BRRAG Land Rover and submit a proposal to the next meeting.

#### 7.4 Membership fees/Ledegelde ( See/Ook 6.6)

- 7.5 2011 Budget/Begroting  
Next meeting
- 7.6 Quotation Koos Kooy. The quotation is accepted with the proviso that the cutting of the entrance to BRM will be discussed with Koos before every cutting. Fanie to inform the contractor.
8. SAFETY & SECURITY/ VEILIGHEID EN SEKURITEIT
- 8.1 Feedback on holiday season/Terugvoer oor vakansieseisoen  
No major incidents occurred but several instances of petty and opportunistic theft did take place.
- 8.2 Cameras/Hitec //Kameras/Hitec  
Upgrading of the bridge camera is taking place. All entrances to the village are on a list. Andrew will monitor and inform the committee.
- 8.3 Contribution by Businesses/Bydrae deur Besigheidsektor  
Andrew and Ian will discuss and inform BRRAG
- 8.4 Security arrangements of the several adjoining town developments should be determined since it can influence the security of the Village.
9. NEW DEVELOPMENTS AND BUILDING REGULATIONS; POTABLE WATER/  
NUWE ONTWIKKELINGS EN BOUREGULASIES; DRINKBARE WATER
- 9.1 Possible new filling station/Moontlike nuwe vulstasie  
Bill, Roy and Ernst will have discussions with the Traffic Department, Bhisho on 12 January.
- 9.2 Possible water pipe to Alexandria/Moontlike waterpypleiding na Alexandria  
Remove from agenda
- 9.3 Inclusion of this portfolio in others/Herindelung van hierdie portfolio  
Agreed that Vacant plots and Traffic be included in this Portfolio.  
This Portfolio thus becomes: NEW DEVELOPMENTS AND BUILDING REGULATIONS; VACANT PLOTS; TRAFFIC; and POTABLE WATER [BILL/ ROY/ERNST.]
10. ROADS, VERGES, VACANT PLOTS, STREET SIGNS, PARKS, TRAFFIC/PAAIE, SYPAADJIES, VAKANTE ERWE, PADTEKENS, PARKE, VERKEER
- 10.1 Manholes/Mangate : The committee is informed of an offer by a committee member to replace some of the manholes that is in need of urgent repair. Pieter and Dirk will take this issue forward.
- 10.2 No Parking signs for trailers/Geen Parkering tekens vir sleepwaens  
Thanks for these signs been put up (Bill). Roy will check the legality of these signs.
- 10.3 Traffic humps/Verkeersbulte  
The municipality now wants the outcome of "street meetings" to accompany requests for new humps. Andrew will inform Dennis Laubscher of the procedure to be followed.
- 10.4 Tennis courts/Tennisbane (See 6.8)
- 10.5 Trimming of trees/Snoei van bome  
Sheila will determine the legal position as far as the trimming of milkwood trees are concerned since it is claimed that certain Garden Services have a "standing approval" in this regard.
- 10.6 Public toilets/Publieke toilette

- Corris to remove seats and lock toilets out of season.
- 10.7 EXCESSIVE POTHOLES 2<sup>ND</sup> Avenue, Riversbend.  
Roy will react to the municipality's claim that the potholes in that street are "not excessive". To assist Ndlambe, Bill will obtain the specs for the filling of potholes. Simultaneously he will obtain the specs for traffic humps.
- 10.8 Registration and insurance of Trailer  
Corris to determine the factual situation. Apparently the papers are in the Kiosk.
11. RIVER, ESTUARY CARE, DEAT, BEACHES, HEALTH, HYGIENE, SEWAGE, REFUSE  
REMOVAL/RIVIER, MONDINGSORG, DEAT, STRANDE, GESONDHEID, HIGIËNE, RIOLERING. VULLISVERWYDERING
- 11.1 Jetty/Pier  
Andrew will attempt to obtain protective rubber for the north side of the jetty from the Chicory Board
- 11.2 Concrete blocks near sea/Betonblokke by see  
These blocks are available for use. Members are invited to submit ideas in this regard to BRRAG (Probably via the news letter)
- 11.3 Grass on beach/Gras op strand  
Andrew is requested to keep the grass in check.
- 11.4 Slipway car park/Bootlandings-karpark  
Still to be completed. Bill will oversee completion.
- 11.5 Amatola Water Board/Waterraad : Gabion wall/Skanskorfmuur  
Bill will take up this matter with the Water Board.
- 11.6 River pathway/Rivierwandelpad (Sandbar)  
This matter must be the responsibility of Estuary Care. The BRRAG representative on that body to facilitate.
- 11.7 Sewage plant /Rioolwerke  
Will become the responsibility of Rassie.
- 11.8 Volo/Diaz cross //-kruis  
Next meeting Corris.
- 11.9 Estuary sedimentation/Mondingsedimentasie  
Should be the responsibility of Estuary Care. It appears as if the registration of BRRAG as an NGO might facilitate this issue (See also 6.8)
- 11.10 **THE PORTFOLIOS UNDER 10 AND 11 APPEAR TO BE OVERLOADED; CONSIDER REDISTRIBUTION/ DIE PORTFOLIOS BY 10 EN 11 IS MOONTLIK OORLAAI; OORWEEG HERVERDELING**  
It appears that River; Estuary Care, DEAT, Beaches (including Kiosk) could be a separate Portfolio.[Andrew/Bill] while Health; Hygiene; Sewage and Refuse removal could be a separate Portfolio. The Chair will discuss this issue with the persons involved and submit a new framework for Portfolios to the next meeting.
12. WEBSITE/WEBTUISTE [IAN]
- 12.1 Optimal use/Optimale gebruik  
Optimal use of the website is urged.
- 12.2 Upgrading/Opgradering  
Any recommendations in this respect can be submitted to Ian.
- 12.3 News Letter

It is time for the first News Letter of 2011 and it is suggested that Annabelle, Sheila, Barbara can assist Wendy in this respect.

**13. NRF AND DISASTER MANAGEMENT/ NRF EN RAMPBESTUUR**

The main items on the NRF agenda are: Water supply, Sewage, Refuse, Governance and Fire protection and gives that body a solid operating base.

**14. WARD COMMITTEE/ WYKSKOMITEE**

No meeting of the Ward Committee has taken place. Sheila will try to facilitate.

The meeting agrees that 13 and 14 can be grouped together under CONSULTATION STRUCTURES and be the responsibility of the Chair and Vice Chair.

**15. ENVIRONMENT/OMGEWINGSAANGELEENTHEDE**

15.1 Monkeys. The news letter can assist by encouraging rate payers not to feed these animals. The meeting also agrees not to make use of the SPCA offer to educate ratepayers to "learn to live with monkeys".

15.2 Water saving measures/Waterbesparingsmaatreels

This issue is important enough to give attention to it in the news letter. It also appears to be a contradiction if Marcelle is supplied with a waterborne sewage system without educating users about responsible use of water and the limitation of water leaks and to have the necessary precautionary measures in place in this regard. The Chair will discuss this matter with Mr Richard Pote.

**16. BRRAG PRIORITIES/PRIORITEITE 2011**

**The Chair indicates that he wishes to have a number of formal and informal discussions in this respect always adhering to the following principles : 80:20 PRINCIPLE; BENEFITS ALL BRRAG CONSTITUENTS; ATTAINABLE; SUSTAINABLE.**

Without the opportunity of preparing themselves for such a discussion, the following issues were flagged by the Committee for further deliberations: Workable relationship with municipality for acceptable service delivery; Recreational facilities for residents; Attractive entrance to the Village; Membership drive; Beach car park; Intersection to the Village including traffic calming measures

**17. NEXT MEETING/VOLGENDE VERGADERING**

**18 March 2011 [Friday] at 09:00 at 12 Salie Street, Boesmansriviermond**

Approved/Approved as amended

CHAIR

DATE